

Name of Applicant
Address of Applicant
City, State, Zip Code

DATE

Name of Head of Scholarship Committee
Name of Scholarship or Institution
Address of Institution
City, State, Zip Code

RE: Application for [NAME of SCHOLARSHIP] cover letter

Dear Name of Head of Scholarship Committee:

I was excited to read about the [\$10,000] scholarship that [Name of Institution] was giving to one lucky college student. My goal is to go to [Name of College] in [Name of City] to pursue a nursing degree. It has always been my passion to be a nurse ever since I was a little girl.

My mother was a nurse before her tragic passing, and she loved her patients and took care of them so well. By completing my nursing degree, I feel that I will not only further my career, but I will also pay tribute to my mother who gave her life for her calling. Being a nurse means everything to me.

I graduated from [Name of High School] in [YEAR] with honors. I took a year off to travel and see the world, but now I am ready to get back into school. I was an active student at my high school. I served on the debate team and also ran for class president. I was class valedictorian and like to get involved in any extracurricular activities that the school offered. I believe in not just attending school but also getting involved in it.

[Name of Head of Scholarship Committee], I know that you will receive numerous applications for this scholarship. I am hoping that you will consider my application and allow me to fulfill my dream of being a nurse.

The medical field is challenging and one that has difficult classes; however, I feel that I will have no problem arising to this challenge. To be a nurse means everything to me, but with the cost of room and board, books and all the other charges, it is going to be tight. I appreciate your consideration.

Sincerely,

Signature of Applicant
Printed Name of Applicant
List of Enclosures